



Center ISD

____ Campus Activity Fundraiser
____ Student Activity Fundraiser

.....Fund Raising Application.....

Important: Sponsors must verify that vendors are on approved Purchasing Co-op before beginning any fundraising. Approved Bid print out must be attached to Fund Raising Application. Turn in fundraising application & approved bid printout to Iletha Fountain or Ruth González.

Campus _____ Date _____

Sponsor _____ Activity _____

Describe the purpose of this sale _____

Describe the product or activity _____

Sales/activity location _____

Targeted customer _____

Start and end date of sale/activity _____ Time _____

Vendor _____
Company Name Representative Phone Number

Have all outstanding debts from previous activities been collected? Y____N____ \$ _____
Amount Outstanding

Estimate the Following:

Approximate cost per item/activity _____

Sales price per item/activity _____

Estimated profit _____

Percentage profit _____

Is this sale taxable? Y____N____
If taxable and if eligible, will this sale count as one of the two tax-free sale days? Y____N____
1st or 2nd tax free sale? _____

I certify that I will exercise strict control over all products in my possession and will remit all collections on a daily basis to the secretary/bookkeeper. I will notify the Business Office promptly of all outstanding debts so that appropriate action may be taken. I realize that any losses due to my failure to follow established rules and procedures may become my personal responsibility.

Submitted by _____ Review by _____
Sponsor Date Secretary Date

Approved by _____
Principal/Administrator Date

Principal/Administrator must sign Fund Raising Application before beginning any fundraising.